

**TOWN OF SALEM
BOARD OF SELECTMEN
February 18, 2009**

This meeting was rescheduled from the February 3, 2009 Regular Meeting, which was cancelled due to a snowstorm.

Present: R. Asafaylo, J. Fogarty, A. Krodel, R. McKenney, and R. Ross (First Selectman)

CALL TO ORDER:

First Selectman R. Ross called the meeting to order at 7:30 pm.

- 1) APPROVAL OF MINUTES: January 6, 2009 - Regular Meeting
January 14, 2009 - Special Meeting

January 6, 2009 - Regular Meeting

M/S/C (Fogarty/Asafaylo) to approve the minutes of the January 6, 2009 Regular Meeting of the Salem Board of Selectmen amended as follows:

Page 2, under A) Firemen Awards, change He, along with N. Rabe and K. Lyden, other members of the Committee to "He, along with N. Rabe and K. Lyden and other members of the Committee"

Page 2, under *Firemen Awards*, change the second bullet under *Board discussions*: to read: "This matter should be handled by ordinance."

Page 3, change the paragraph under the *MOTION FAILED.* to read: "After further review of the proposals, it was not possible to compare the inequities to the two and the Board took the following action:".

Page 3, under C) Board of Selectmen input to the Board of Finance on the 09/10 Capital Budget, in the motion, change appropriation of \$453,000 for the 2009/2010 General Government Capital Budget. to " appropriation of \$453,000 for Public Works in the 2009/2010 General Government Capital Budget."

Page 3, under D) *Building Maintenance shortfall*, in the third bullet, change *A \$16,000 full service maintenance contract.* to "Investigating a \$16,000 full service maintenance contract."

Page 5, change *H) Purchasing Procedure* to "H) Purchasing Policy."

Page 5, under *H) Purchasing Policy*, in the first sentence, change *draft of the Purchasing Procedure*. to " draft of the Purchasing Policy."

Vote: approved unanimously.

January 14, 2009 – Special Meeting

M/S/C (Fogarty/Asafaylo) to approve the minutes of the January 15, 2009 Special Meeting of the Salem Board of Selectmen amended as follows:

Page 1, change the date of the meeting to "January 14, 2009".

Page 1, under 105-10-100 - *First Selectman*, add a bullet above the one there presently to read: "The First Selectman recommended no increase to his salary."

Page 2, under 105 Town Planner, change (New bottom line for Dept. 105 of \$1,069,045.) to "New bottom line for Dept. 105 - Salaries of \$1,069,045."

Vote: approved unanimously.

2) **CORRESPONDENCE/PUBLIC COMMENTS:**

CORRESPONDENCE:

- Michelle Guertin was appointed to the Salem Library Board.
- The First Selectman informed the Board that at a meeting of the Council of Governments Governor Rell's 2009/2010 budget was discussed; Salem is slated for a \$61,000 reduction as to what was received in 2008/2009.
- Replacement trash bags have been received, at no cost to the town, from the manufacturer to replace a shipment of defective ones.

PUBLIC COMMENTS:

- S. Spang, Recreation Commission chairman: as written, the Special Events Ordinance would include all youth soccer and baseball games; school activities are exempted from the ordinance; the Recreation Commission activities should also be exempt; feels that the number of participants should be increased from 75 to 150. Requested clarification of certain sections.
- G. Maiorano, 799 West Road: if the Special Event Ordinance pertains to homeowners, he is against it as he holds a family picnic every summer and it would fit the criteria for a permit.
- N. Rabe, 33 Valley Drive: the Special Events Ordinance does not address enforcement.

3) **AGENDA ADDITIONS/REVISIONS:**

M/S/C (McKenney/Krodel) to revise tonight's agenda as follows:

- Under AGENDA, realphabetize items A through G to items "B through H", and
- Add: as "A) Peter Sielman - update on Virtual Town Meeting";

Vote: approved unanimously.

4) **AGENDA:**

A) **Peter Sielman - update on Virtual Town Meeting**

P. Sielman stated that tonight's meeting is being streamed out over the web at salemct.org. with the able assistance of Will Spang.

He will try to link salemct.gov (the town's website) to salemct.org.

B) **Library Salaries**

J. Rabe, chairman of the Salem Library Board, as well as other Board members present this evening, appeared:

Presented the following documents to the Board (see attached to the filed copy of these minutes):

- *SALEM FREE PUBLIC LIBRARY WAGES For Fiscal Year 2009 - 2010, and*

- *Salary Comparisons of Library Staff in Towns of Similar Population and/or Circulation From Connecticut State library, Library Statistics, Annual Reports 2007-2008.*

The Board greatly appreciated the Salary Comparisons presented for the discussion this evening.

M/S/C (McKenney/Fogarty) to endorse the following rates for Library Salaries for the 2009/2010 Budget:

Head Librarian	\$24.00/hr.
Senior Assistants	\$12.50/hr.
Assistants	\$10.50/hr.

as proposed by the Salem Library Board for consideration by the Salem Board of Finance. Vote: approved unanimously.

C) Authorizing Resolution for Homeland Security Grant

R. Ross, First Selectman, informed the Board that this grant amount is for just over \$1,000,000.

M/S/C (Krodel/Fogarty) to approve the *AUTHORIZING RESOLUTION OF THE SALEM BOARD OF SELECTMEN*:

RESOLVED, that the Town of Salem may enter into with and deliver to the State of Connecticut Department of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Robert T. Ross, as First Selectman of the Town of Salem is authorized and directed to execute and deliver any and all documents on behalf of the Town of Salem and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of such documents.

Vote: approved unanimously.

D) Firemen Awards Ordinance

Board discussion of *FIREMEN AWARDS ORDINANCE FOR THE TOWN OF SALEM* (see attached to the filed copy of these minutes):

During discussion of the ordinance, the Board:

- Changed the name of the ordinance to "EMERGENCY RESPONDERS ORDINANCE FOR THE TOWN OF SALEM" and to replace the name wherever used throughout the document.
- PURPOSE: needs to be revised.
- The criteria for "administrative personnel" should be defined.
- The option between the cash award and the equivalent property tax abatement needs to be clarified by the Awards Committee.
- A financial timeline needs to be added.

The First Selectman will request help from the Board of Finance on this matter.

The First Selectman will redraft the ordinance for discussion at the 3/03/09 BOS meeting.

E) Special Events Ordinance

The First Selectman informed the Board:

At present, special events such as Salem's Apple Festival, Strawberry Festival, and Memorial Day Parade are not allowed by the Salem Zoning Regulations.

The Salem Zoning Regulations are permissive regulations; if it does not appear in the regulations, it is not allowed.

The Planning and Zoning Commission attempted to draft regulations for Special Events, but soon found that they could not include every situation that may occur.

This ordinance was drafted by using the approach as to what the public safety concerns would be for special events.

After Board discussion of the 2/18/09 draft of the *SPECIAL EVENT ORDINANCE FOR THE TOWN OF SALEM* (see attached to the filed copy of these minutes), the First Selectman stated that he would schedule a special meeting with stakeholders for discussion.

F) General Government Purchasing Policy

Board review of *PURCHASING POLICY FOR THE GENERAL GOVERNMENT OF SALEM DRAFT 2* (see attached to the filed copy of these minutes).

After the Board made minor revisions to the draft, the First Selectman stated that he would redraft the ordinance for the 3/03/09 BOS Regular Meeting.

G) Tax Collector Refunds

M/S/C (Krodel/Asafaylo) that the Town Treasurer issue refunds in the amount of \$1,177.92 as recommended and certified by the Tax Collector for overpayment of taxes. Vote: approved unanimously.

(See a copy of *Town of Salem Summary of Tax Collector Refunds* attached to the filed copy of these minutes.)

H) Other Business

R. McKenney: informed the Board that Central CT State University senior engineering students would be working with W. Thomas of Nathan Jacobson & Associates, town engineers, on the Multi-Purpose Path.

5) REPORTS:

- A) **First Selectman** - letter from DOT stating no commitment yet, but that they have expressed interest in designing a larger roundabout for the Four Corners; at the Southeastern CT Council of Governments meeting today, it was discussed that the Governor has proposed an increase in what towns pay for their Resident State Troopers; at present the towns pay 70% and the State pays 30%; for 2009/2010 it is proposed that the towns pay 85% and the state pay 15%; after that the towns will pay 100%.

- B) **Public Works** - D. Bourdeau, PW Director: stated that it was too bad the groundhog saw his shadow!
- C) **Building Department** - no report.
- D) **Salem School Building Committee** - R. Asafaylo: the Committee is concerned with costs; they have set up a meeting with the Committee, the Board of Education, the Superintendent, and the architect for cost discussions.
- E) **Board of Education** - J. Fogarty: on 1/20/09 the Board of Finance cut the BOE Capital Budget from \$155,000 back to \$40,500, but gave the Board the option to add some back into their operating budget. On 2/02/09, the Board added \$55,000 to the operating budget. Predictions are that there will be 22 fewer students at Salem School for the next school year and 9 less Salem students at East Lyme High School.
- F) **Board of Finance** - working on the 2009/2010 Budget.
- G) **Planning and Zoning Commission** - public hearings scheduled for 3/24/09 for amendment of the Adult Residential Regulations in regard to impervious surfaces and regulation amendments in regard to bringing the Zoning and Subdivision Regulations into consistency; approved a resubdivision resulting in the creation of one (1) new building lot on West Road and decided to move forward with the paperwork to pursue a violation at 160 Old Colchester Road with the Housing Prosecutor.
- H) **Inland Wetlands and Conservation Commission** - have received applications for a mixed use building (restaurants, offices, retail, and apartments on the second floor at 24 Hartford Road and a medical office building at 15-17 Centre Street; took a site walk of both proposed project sites.
- I) **Economic Development Commission** - close to posting a meeting with the Four Corners business owners in regard to a business association.
- J) **Zoning Board of Appeals** - no meeting was held in January.
- K) **Recreation Commission** - A. Krodell: no report.
- L) **Public Safety** - no Resident State Trooper report; Board did discuss public safety during the discussion of the Special Events Ordinance on tonight's agenda.
- M) **Transfer Station** - The STEAP Grant is still in tact.
- N) **Library Board** - R. McKenney: the Board has moved their meetings to an earlier time, 6:00 pm; it is difficult for her to get to the meetings now.

6) **PUBLIC COMMENTS:**

- P. Sielman: stated that during tonight's streaming of the meeting, some members of the Board were mumbling.

7) **FUTURE ACTION ITEMS:**

- **BOS yearly calendar "Tickler List"**
R. McKenney presented each member with a *Board of Selectmen - Annual Management Calendar* for discussion at a future date.
- **Town Vision**

It was the Board's consensus to add the following to *FUTURE ACTION ITEMS*:

- Department 152 (Memorial Day, Cemeteries, and Gardner Lake Authority)
- Feasibility of a computer network for the Town Office Building, and
- Purchase Order Policy

M/S/C (Krodel/Fogarty) to adjourn the meeting at 10:17 pm. Vote: approved unanimously.

Doris A. McTigue, Administrative Assistant/Recording Secretary
Robert T. Ross, First Selectman